

Import LC Closure User Guide  
**Oracle Banking Trade Finance Process Management**  
Release 14.5.0.0.0

**Part No. F42215-01**

May 2021



Oracle Banking Trade Finance Process Management - Import LC Closure User Guide  
Oracle Financial Services Software Limited

Oracle Park  
Off Western Express Highway  
Goregaon (East)  
Mumbai, Maharashtra 400 063  
India  
Worldwide Inquiries:  
Phone: +91 22 6718 3000  
Fax: +91 22 6718 3001  
[www.oracle.com/financialservices/](http://www.oracle.com/financialservices/)

Copyright © 2018-2021, Oracle and/or its affiliates. All rights reserved.

Oracle and Java are registered trademarks of Oracle and/or its affiliates. Other names may be trademarks of their respective owners.

U.S. GOVERNMENT END USERS: Oracle programs, including any operating system, integrated software, any programs installed on the hardware, and/or documentation, delivered to U.S. Government end users are “commercial computer software” pursuant to the applicable Federal Acquisition Regulation and agency-specific supplemental regulations. As such, use, duplication, disclosure, modification, and adaptation of the programs, including any operating system, integrated software, any programs installed on the hardware, and/or documentation, shall be subject to license terms and license restrictions applicable to the programs. No other rights are granted to the U.S. Government.

This software or hardware is developed for general use in a variety of information management applications. It is not developed or intended for use in any inherently dangerous applications, including applications that may create a risk of personal injury. If you use this software or hardware in dangerous applications, then you shall be responsible to take all appropriate failsafe, backup, redundancy, and other measures to ensure its safe use. Oracle Corporation and its affiliates disclaim any liability for any damages caused by use of this software or hardware in dangerous applications.

This software and related documentation are provided under a license agreement containing restrictions on use and disclosure and are protected by intellectual property laws. Except as expressly permitted in your license agreement or allowed by law, you may not use, copy, reproduce, translate, broadcast, modify, license, transmit, distribute, exhibit, perform, publish or display any part, in any form, or by any means. Reverse engineering, disassembly, or decompilation of this software, unless required by law for interoperability, is prohibited.

The information contained herein is subject to change without notice and is not warranted to be error-free. If you find any errors, please report them to us in writing.

This software or hardware and documentation may provide access to or information on content, products and services from third parties. Oracle Corporation and its affiliates are not responsible for and expressly disclaim all warranties of any kind with respect to third-party content, products, and services. Oracle Corporation and its affiliates will not be responsible for any loss, costs, or damages incurred due to your access to or use of third-party content, products, or services.



---

## Contents

<b>Oracle Banking Trade Finance Process Management</b>	<b>1</b>
Overview	1
Benefits	1
Key Features	1
<b>Import LC Closure</b>	<b>2</b>
Common Initiation Stage	2
Registration	3
Application Details	4
LC Details	6
Miscellaneous	8
Data Enrichment	9
Main Details	11
Additional Details	15
Summary	19
Multi Level Approval	21
Summary	21
Reject Approval	22
Summary	23
Action Buttons	23
<b>Reference and Feedback</b>	<b>25</b>
References	25
Documentation Accessibility	25
Feedback and Support	25



---

# Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

## Overview

OBTFPM is a Trade Finance Middle Office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.



# Import LC Closure

This process handles the Import LC Closure request.

This section contains the following topics:

<a href="#">Common Initiation Stage</a>	<a href="#">Registration</a>
<a href="#">Data Enrichment</a>	<a href="#">Multi Level Approval</a>
<a href="#">Reject Approval</a>	

## Common Initiation Stage

The user can initiate the new Import LC Closure from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.

The screenshot shows the Oracle OBTFPM application interface. On the left, a navigation sidebar lists various tasks, with 'Initiate Task' highlighted under the 'Trade Finance' section. The main content area is titled 'Initiate Task' and 'Registration'. It features three input fields: 'Process Name' (a dropdown menu showing 'Import LC Closure'), 'Documentary Credit Number' (a text input field with a search icon), and 'Branch' (a dropdown menu showing 'PK2-FLEXCUBE UNIVERSAL BANK'). At the bottom right of the form, there are 'Proceed' and 'Clear' buttons. The top right corner of the screen displays user information: '(PK2) Mar 22, 2019' and 'JEEVA02 subham@gmail.com'.

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Documentary Credit Number	Select the Documentary Credit Number.
Branch	Select the branch.



## Action Buttons

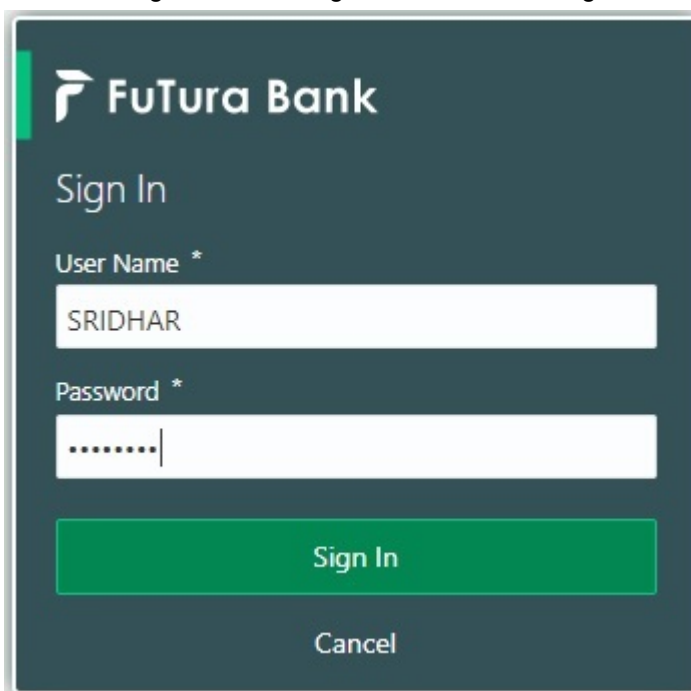
Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

## Registration

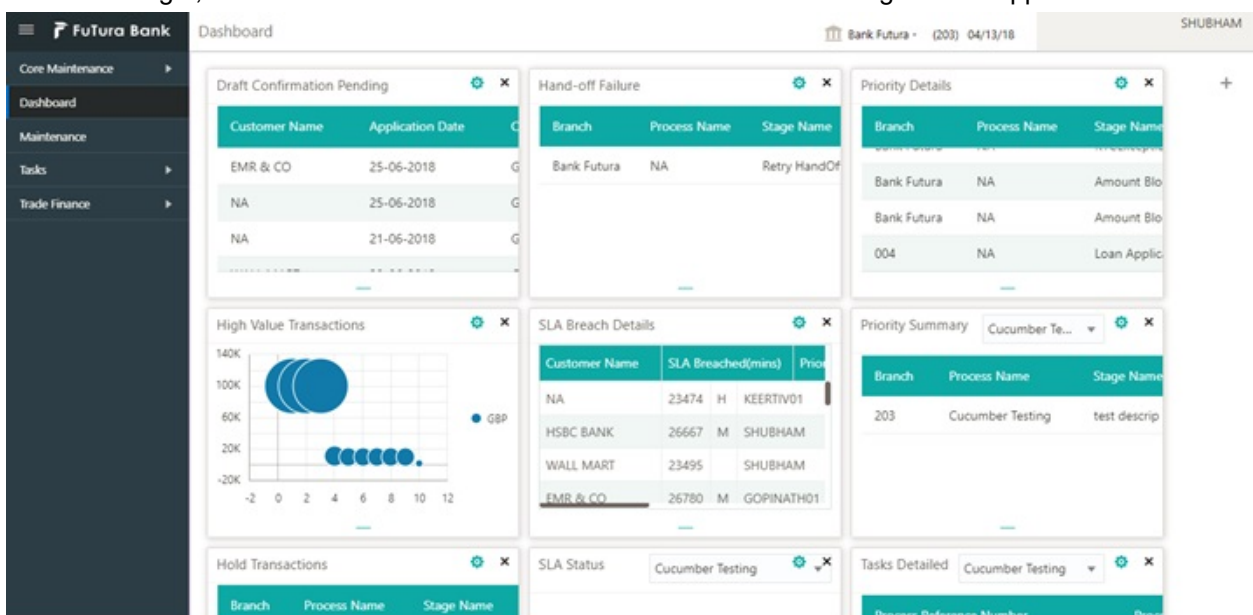
The Import LC Closure request received will be initiated in the Registration Stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.



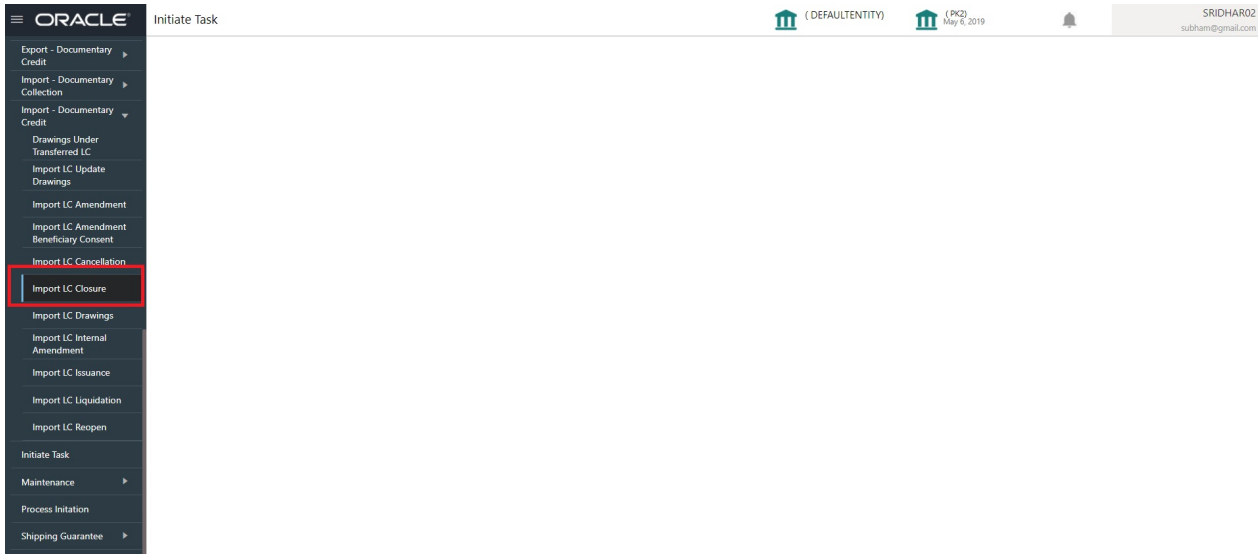
The image shows the 'Sign In' screen of the FuTura Bank application. It features a dark blue header with the 'FuTura Bank' logo. Below the header, the text 'Sign In' is displayed. There are two input fields: 'User Name \*' with the value 'SRIDHAR' and 'Password \*' with masked characters. A green 'Sign In' button and a 'Cancel' button are at the bottom.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.





### 3. Click Trade Finance> Import Documentary Credits> Import LC Closure.




The Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

#### Application Details

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Documentary Credit Number	Provide the documentary credit number. Alternatively, user can search the documentary credit number using LOV.  In LOV search/advanced LOV search, user can input Customer ID, Beneficiary, Currency, Amount and User Reference to fetch the LC details. Based on the search result, select the applicable LC to be closed.	



Field	Description	Sample Values
Received From - Customer ID	Read only field. Customer ID will be auto-populated based on the selected LC.	001344
Customer Name	Read only field. Customer Name will be auto-populated based on the selected LC.	EMR & CO
Branch	Read only field. Branch details will be auto-populated based on the selected LC.	203-Bank Futura -Branch FZ1
Process Reference Number	Unique OBTFPM task reference number for the transaction. This is auto generated by the system based on process name and branch code.	
Priority	System will default the Priority as Low/Medium/ High based on maintenance.	High
Submission Mode	Select the submission mode of Import LC Closure request. By default the submission mode will have the value as 'Desk'.  <b>Desk-</b> Request received through Desk <b>Fax-</b> Request received through Fax <b>Email-</b> Request received through Email <b>Courier-</b> Request received through Courier	Desk
Closure Date	By default, the application will display branch's current date.   <b>Note</b> Future date selection is not allowed.	04/13/2018
Customer Reference Number	User can enter the 'Reference number' provided by the applicant/ applicant bank. Enables the user to provide a unique Customer Reference Number for the closure.	



## LC Details

ORACLE | My Tasks

( DEFAULTTENTITY ) ( PK2 ) May 6, 2019 SRIDHAR02 subham@gmail.com

Import LC Closure

Documents Remarks

**Application Details**

Documentary Credit Number \* PK2ILSR191265503

Customer Id 001044

Customer Name GOODCARE PLC

Branch PK2-FLEXCUBE UNIVERSAL BANK

Process Reference Number PK2ILCC000056878

Priority Medium

Submission Mode Desk

Closure Date May 6, 2019

Customer Reference Number

View LC View LC Events

**LC Details**

LC Type Sight

Product Code ILSR

Product Description Import LC Sight - Revolving advance Per

Advising Bank 001185 RBS PLC

Form of Documentary Credit IRREVOCABLE

Date of Issue May 6, 2019

Applicable Rules UCP LATEST VERSION

Date of Expiry Aug 31, 2019

Place of Expiry TEST

Applicant Bank

Applicant 001044 GOODCARE PLC

Beneficiary 001043 MARKS AND SP

Currency Code & Amount GBP £10,000.00

Amount In Local Currency GBP £10,000.00

Percentage Credit Amount 10 / 10

Additional Amount Covered

Shipping Guarantee Reference

Hold Cancel Save & Close Submit

Provide the LC Details based on the description in the following table:

Field	Description	Sample Values
LC Type	Read only field. LC type will be populated based selected LC using documentary credit number.	
Product Code	Read only field. This field displays the product code of the selected LC.	
Product Description	Read only field. This field displays the description of the product as per the product code.	
Advising Bank	Read only field. This field displays the advising bank details (if provided) of the selected LC.	
40A - Form of Documentary Credit	Read only field. This field displays the form of documentary credit details of the selected LC.	
Date of Issue	Read only field. This field displays the LC issuance date.	
Applicable Rules	Read only field. This field displays the rules of the selected LC.	
Date Of Expiry	Read only field. This field displays the expiry date of the selected LC.	09/30/18



Field	Description	Sample Values
Place of Expiry	Read only field. This field displays the place of expiry of the selected LC.	
Applicant Bank	Read only field. This field displays the applicant bank details of the selected LC.	
Applicant	Read only field. This field displays the details of the applicant of the selected LC.	
Beneficiary	Read only field. This field displays the beneficiary details of the selected LC.	
Currency Code, Amount	Read only field. This field displays the value of LC along with the currency details of the selected LC.	
Amount In Local Currency	Read only field. This field displays the amount of LC along in local currency.	
Percentage Credit Amount Tolerance	Read only field. This field displays the percentage credit amount tolerance details of the selected LC.	
Additional Amount Covered	Read only field. This field displays the details of additional amount covered of the selected LC.	



## Miscellaneous

Dashboard

International Payments-Fas...  
Jan 1, 2016

SRIDHAR01  
subham@gmail.com

Import LC Closure

Documents
Remarks

Main Details

Documentary Credit Number  
300ILSN160012011

Customer Id  
001506

Customer Name  
Marks and Spencer

Branch  
300-International Payments-Fast ...

Process Reference Number  
300LCC000031439

Priority  
Medium

Submission Mode  
Desk

Closure Date  
Jan 1, 2016

Customer Reference Number

View LC
View LC Events

LC Amendment Details

LC Type  
Sight

Product Code  
ILSN

Product Description  
Import LC Sight Non Revolving

Advising Bank  
001515 BARCLAYS PLC

Form of Documentary Credit  
IRREVOCABLE

Date of Issue  
Jan 1, 2016

Applicable Rules  
UCP LATEST VERSION

Date of Expiry  
May 30, 2020

Place of Expiry  
UNITED STATES

Applicant Bank

Applicant  
001506 Marks and Spen

Beneficiary  
001516 BARNEY AND G

Currency Code & Amount  
GBP £5,000.00

Percentage Credit Amount  
/

Additional Amount Covered

Hold
Cancel
Save & Close
Submit

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the documents received under the Documentary Collection.	
Remarks	Provide any additional information regarding the collection. This information can be viewed by other users handling the request.	
Checklist	<p>Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.</p> <div><div>Checklist</div><div><div>Registration</div><div><div><input checked="" type="checkbox"/> Application signed and stamped</div><div>Remarks</div></div><div><div><input checked="" type="checkbox"/> Any correction or alteration initialled by the app</div><div>Remarks</div></div><div><div><input type="checkbox"/> Amount in words and numbers are matching</div><div>Remarks</div></div><div><div><input checked="" type="checkbox"/> LC amt and ccy are uniform across the application</div><div>Remarks</div></div><div><div><input checked="" type="checkbox"/> customer signature verified</div><div>Remarks</div></div></div><div><div>Save Checklist</div><div>Close</div></div></div>	
View LC	Enables user to view the details of the LC.	

### Action Buttons



Field	Description	Sample Values
Submit	On submit, task will move to next logical stage of Import LC Closure.  If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later.  This option will not submit the request.	
Cancel	Cancels the Import LC Closure. Details entered will not be saved and the task will be removed.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.	

## Data Enrichment

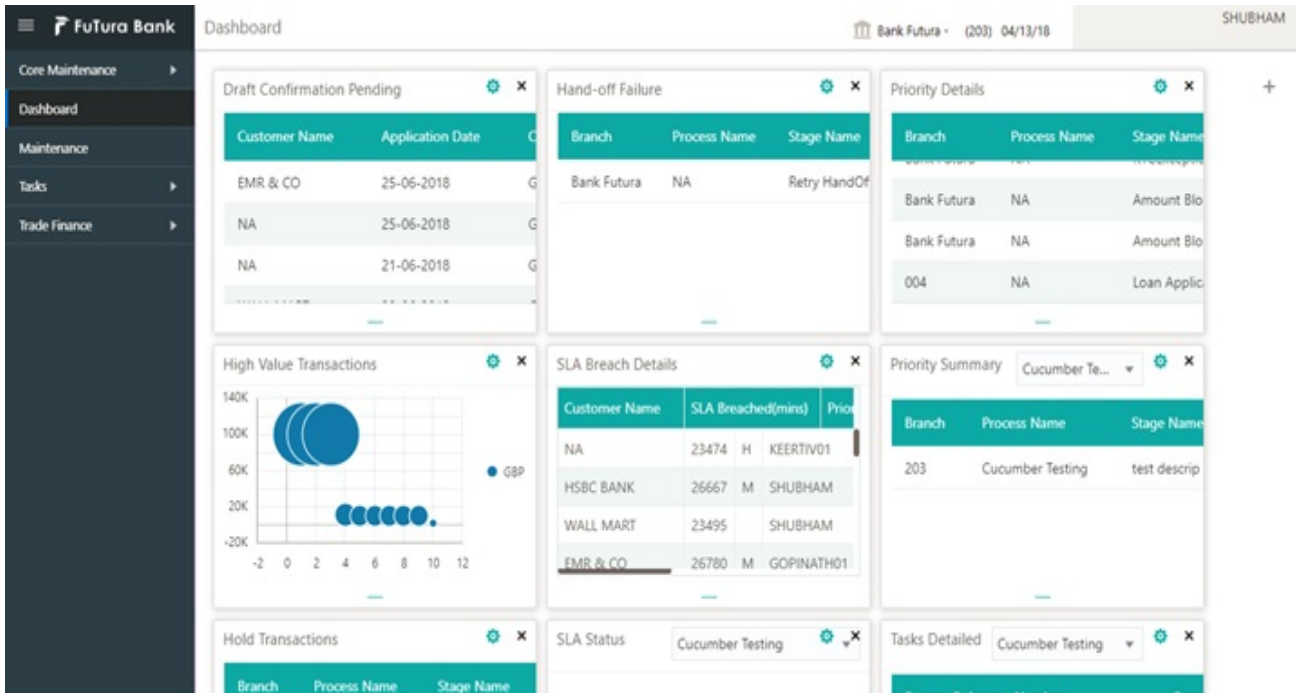
As part of Data Enrichment, user can enter/update details of the Import LC Closure.

Do the following steps to acquire a task at Data enrichment stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.



3. Click Trade Finance> Tasks> Free Tasks.

The screenshot shows the Oracle Free Tasks page. The left sidebar contains navigation links: Core Maintenance, Dashboard, Maintenance, Security Management, Tasks, Completed Tasks, Free Tasks (highlighted), Hold Tasks, My Tasks, Search, Supervisor Tasks, Trade Finance, Bank Guarantee Advice, Bank Guarantee Issua..., Enquiry, and Export - Documentary... The main area displays a table of tasks:

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	
Acquire & Edit	M	Import LC Closure	300ILCC000031439	300ILCC000031439	DataEnrichment	20-04-25	300	0
Acquire & Edit		Export LC Amendment	300ELCA000031437	300ELCA000031437	Scrutiny	20-04-25	300	0
Acquire & Edit	M	Export LC Amendment	300ELCA000031430	300ELCA000031430	Approval Task Level 1		300	0
Acquire & Edit	M	Import LC Issuance	300ILCI000031420	300ILCI000031420	Scrutiny	20-04-25	300	0
Acquire & Edit		Import Documentary- B...	300IDCB000030171	300IDCB000030171	Registration	20-04-16	000	0
Acquire & Edit		Export Documentary Li...	300EDCL000030166	300EDCL000030166	DataEnrichment	20-04-16	300	0
Acquire & Edit	M	Import Documentary- B...	000IDCB000030162	000IDCB000030162	Approval Task Level 1	70-01-01	300	0
Acquire & Edit		Export Documentary Li...	300EDCL000030163	300EDCL000030163	DataEnrichment	20-04-16	300	0
Acquire & Edit	M	Export LC Amendment...	300ELCA000030160	300ELCA000030160	Approval Task Level 1	70-01-01	300	0
Acquire & Edit		Export LC Amendment...	300ELCA000030158	300ELCA000030158	Registration	20-04-16	300	0
Acquire & Edit	M	Import LC Issuance	300ILCI000030150	300ILCI000030150	Approval Task Level 1	70-01-01	300	0
Acquire & Edit	M	Import LC Issuance	300ILCI000030153	300ILCI000030153	Registration	70-01-01	000	0
Acquire & Edit		Import Documentary U...	300IDCU000030152	300IDCU000030152	Registration	20-04-16	300	0

Page 1 of 55 (1 - 20 of 1086 items) K < 1 2 3 4 5 ... 55 > X



4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks** tab.

Free Tasks

Menu Item Search...

Refresh Acquire Delegate Reassign Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer
Acquire & Edit		Export LC Amendment	300ELCA000031446	300ELCA000031446	Scrutiny	20-04-25	300	001506
Acquire & Edit	M	Import LC Closure	300ILCC000031439	300ILCC000031439	DataEnrichment	20-04-25	300	001506
Acquire & Edit		Export LC Amendment	300ELCA000031437	300ELCA000031437	Scrutiny	20-04-25	300	001506
Acquire & Edit	M	Export LC Amendment	300ELCA000031430	300ELCA000031430	Approval Task Level 1		300	001506
Acquire & Edit	M	Import LC Issuance	300ILCI000031420	300ILCI000031420	Scrutiny	20-04-25	300	001506
Acquire & Edit		Import Documentary- B...	300IDCB000030171	300IDCB000030171	Registration	20-04-16	000	001506
Acquire & Edit		Export Documentary Li...	300EDCL000030166	300EDCL000030166	DataEnrichment	20-04-16	300	001506
Acquire & Edit	M	Import Documentary- B...	000IDCB000030162	000IDCB000030162	Approval Task Level 1	70-01-01	300	001506
Acquire & Edit		Export Documentary Li...	300EDCL000030163	300EDCL000030163	DataEnrichment	20-04-16	300	001506
Acquire & Edit	M	Export LC Amendment-...	300ELCA000030160	300ELCA000030160	Approval Task Level 1	70-01-01	300	001506
Acquire & Edit		Export LC Amendment-...	300ELCA000030158	300ELCA000030158	Registration	20-04-16	300	001506
Acquire & Edit	M	Import LC Issuance	300ILCI000030150	300ILCI000030150	Approval Task Level 1	70-01-01	300	001506
Acquire & Edit	M	Import LC Issuance	300ILCI000030153	300ILCI000030153	Registration	70-01-01	000	001506

Page 1 of 55 (1 - 20 of 1087 items) K < 1 2 3 4 5 ... 55 > X

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

My Tasks

Menu Item Search...

Refresh Release Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer
Edit	M	Import LC Closure	300ILCC000031439	300ILCC000031439	DataEnrichment	20-04-25	300	001506
Edit	M	Guarantee Advice	300GTEA000031146	300GTEA000031146	DataEnrichment	20-04-22	300	
Edit	M	Import Documentary- B...	300IDCB000031142	300IDCB000031142	DataEnrichment	20-04-22	300	001506
Edit		Export Documentary Re...	300EDCR000031090	300EDCR000031090	DataEnrichment	20-04-22	300	001506
Edit		Export Documentary Re...	000EDCR000031087	000EDCR000031087	Registration	20-04-22	000	000009
Edit		Export Documentary Up...	300EDCU000030879	300EDCU000030879	Registration	20-04-21	300	001506
Edit		Export Documentary Li...	300EDCL000030872	300EDCL000030872	Registration	20-04-21	300	001506
Edit		Export Documentary Up...	300EDCU000030868	300EDCU000030868	Registration	20-04-21	300	001506
Edit		Export Documentary Up...	000EDCU000030867	000EDCU000030867	Registration	20-04-21	000	000009
Edit	M	Guarantee Issuance	300GTEI000029484	300GTEI000029484	Registration	70-01-01	000	001507

Page 1 of 1 (1 - 10 of 10 items) K < 1 > X

The Data Enrichment stage has five sections as follows:

- Main Details
- Additional Details
- Summary

Let's look at the details for Data Enrichment stage. User must be able to enter/update the following fields.

## Main Details

Main details section has two sub section as follows:

- Application Details
- LC Details

## Application Details

All fields displayed under Basic details section, would be read only except for the **Priority**. Refer to [Application Details](#) for more information of the fields.



ORACLE Free Tasks (DEFAULT IDENTITY) PK2 May 6, 2019 SRIDHAR02 subham@gmail.com

Import LC Closure - DataEnrichment : Application No: PK2ILCC000056850

Screen (1 / 4)

**Main Details**

**Application Details**

Documentary Credit Number \* PK2ILSN19081B7W

Customer Id 001044

Customer Name GOODCARE PLC

Branch PK2-FLEXCUBE UNIVERSAL BANK

Process Reference Number PK2ILCC000056850

Priority Medium

Submission Mode Desk

Closure Date

Customer Reference Number

**LC Details**

LC Type Sight

Form of Documentary Credit IRREVOCABLE

Place of Expiry New York

Currency Code & Amount GBP £100,100.00

Shipping Guarantee Reference

Product Code ILSN

Date of Issue Mar 22, 2019

Applicant Bank

Amount in Local Currency GBP

Product Description ILSN Import LC Sight Non Revolving

Applicable Rules UCP LATEST VERSION

Applicant 001044 GOODCARE PLC

Percentage Credit Amount 10 / 10

Advising Bank 001041 WELLS FARGO L

Date of Expiry Aug 30, 2020

Beneficiary 001204 PK2WALKIN1

Additional Amount Covered

Reject Refer Hold Cancel Save & Close Back Next

Following field can be amended based on the description provided in the following table:

Field	Description	Sample Values
Priority	User can change the priority defaulted' Values are High, Medium and Low.	High

## LC Details

The fields listed under this section are same as the fields listed under the [LC Details](#) section in [Registration](#). Refer to [LC Details](#) for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.

ORACLE Free Tasks (DEFAULT IDENTITY) PK2 May 6, 2019 SRIDHAR02 subham@gmail.com

Import LC Closure - DataEnrichment : Application No: PK2ILCC000056850

Screen (1 / 4)

**Main Details**

**Application Details**

Documentary Credit Number \* PK2ILSN19081B7W

Customer Id 001044

Customer Name GOODCARE PLC

Branch PK2-FLEXCUBE UNIVERSAL BANK

Process Reference Number PK2ILCC000056850

Priority Medium

Submission Mode Desk

Closure Date

Customer Reference Number

**LC Details**

LC Type Sight

Form of Documentary Credit IRREVOCABLE

Place of Expiry New York

Currency Code & Amount GBP £100,100.00

Shipping Guarantee Reference

Product Code ILSN

Date of Issue Mar 22, 2019

Applicant Bank

Amount in Local Currency GBP

Product Description ILSN Import LC Sight Non Revolving

Applicable Rules UCP LATEST VERSION

Applicant 001044 GOODCARE PLC

Percentage Credit Amount 10 / 10

Advising Bank 001041 WELLS FARGO L

Date of Expiry Aug 30, 2020

Beneficiary 001204 PK2WALKIN1

Additional Amount Covered

View LC View LC Events

Reject Refer Hold Cancel Save & Close Back Next



## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view overrides, if any.	
View LC	Enables user to view the details of the LC.	
View LC Events	Click this button to view all the Undertaking events under the LC Issued till date.	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	



Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	



## Additional Details

Free Tasks

FLEXCUBE UNIVERSAL BAN...  
Mar 22, 2019

SRIDHAR03  
subham@gmail.com

Import LC Closure - DataEnrichment :: Application No: PK2ILCC000029474

Documents Remarks

Screen ( 2 / 3 )

Main Details  
**Additional Details**  
Summary

### Additional Details

#### Charge Details

Charge : GBP 50  
Commission :  
Tax : GBP 5284.79  
Block Status : Not Initiated

Audit

Reject Refer Hold Cancel Save & Close Back Next

## Charge Details

This section displays charge details:

Charge Details

Recalculate Redefault

### Charge Details

Component	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LCCOURISS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017
LCSWIFTIS	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017
OTHBNKCHG	GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant	20300134600000000017

### Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
-----------	------	----------	--------	----------	-------	-------

Save & Close Cancel

Field	Description	Sample Values
Component	Charge Component type.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	



Field	Description	Sample Values
Defer	If charges have to be deferred and collected at any future step, this check box has to be selected.	
Waive	If charges have to be waived, this check box has to be selected.  Based on the customer maintenance, the charges should be marked for Billing or for Defer.	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

This section displays the commission details:

Charge Details

Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
AILSN_COMM	1.5	GBP	\$1,900.00		<input type="checkbox"/>	<input type="checkbox"/>

Tax Details

Component	Currency	Amount	Settlement Account
LCTAX2	GBP	95	20300134600000000017
LCTAX	GBP	1600	20300134600000000017
LCTAX1	GBP	0	20300134600000000017

Save & Close
Cancel

Field	Description	Sample Values
Component	This field displays the commission component.	
Rate	Defaults from product.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field.	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Billing	If charges/commission is handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	If check box is selected, charges/commissions has to be deferred and collected at any future step.	



Field	Description	Sample Values
Waive	Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.  If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

This section displays the tax details:

Charge Details

Commission Details

Component	Rate	Currency	Amount	Modified	Defer	Waive
AILS_N_COMM	1.5	GBP	\$1,900.00		<input type="checkbox"/>	<input type="checkbox"/>

Tax Details

Component	Currency	Amount	Settlement Account
LCTAX2	GBP	95	20300134600000000017
LCTAX	GBP	1600	20300134600000000017
LCTAX1	GBP	0	20300134600000000017

Field	Description	Sample Values
Component	Tax Component type	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Settlement Account	Details of the settlement account.	



## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View LC	Enables user to view the details of the LC.	
View LC Events	Click this button to view all the Undertaking events under the LC Issued till date.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	



Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Summary

User can review the summary of details updated in Data Enrichment stage Import LC Closure request.

ORACLE My Tasks FLEXCUBE UNIVERSAL BANKING SRIDHAR03 subham@gmail.com

Import LC Closure - DataEnrichment :: Application No: PK2ILCC000029474 Documents Remarks

Summary Screen ( 3 / 3)

**Main Details**

Form Of LC : **IRREVOCABLE**  
 Submission Mode : **Desk**  
 Date Of Issue : **2019-03-22**  
 Date Of Expiry : **2019-06-20**  
 Place Of Expiry : **pune**

**Commission, Charges and taxes**

Charge : **GBP50**  
 Commission :  
 Tax : **GBP5284.79**  
 Block Status : **Not Initia**

**Compliance**

KYC : **Verified**  
 Sanctions : **Not Initia**  
 AML : **Not Initia**

**Party Details**

Applicant : **GOODCARE PLC**  
 Beneficiary : **MARKS AND**  
 Advising Bank : **WELLS FARG**

Audit Reject Refer Hold Cancel Save & Close Back Next Submit

### Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.,
- Charges - User can view charge details.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.



## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view overrides, if any.	
View LC	Enables user to view the details of the LC.	
Submit	Task will move to next logical stage of Import LC Closure.  If mandatory fields have not been captured, system will display an error message highlighting that the mandatory fields have to be updated. In case of duplicate documents' system will terminate the process after handing off the details to back office.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update.  This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	



Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	

## Multi Level Approval

Log in into OBTFPM application and acquire the task available in the approval stage in free task queue. Authorization User can acquire the task for approving.

### Summary

The screenshot shows the Oracle OBTFPM application interface. At the top, there's a header with the Oracle logo, 'Free Tasks', and user information 'SRIDHAR04 subham@gmail.com'. The main title is 'Import LC Closure - Approval Task Level 1 :: Application No: PK2ILCC000029474'. Below this, there are five summary tiles: 'Main Details', 'Limits Details', 'Party Details', 'Charge', and 'Compliance'. Each tile contains key-value pairs for various fields. At the bottom, there are buttons for 'Audit', 'Reject', 'Hold', 'Refer', 'Cancel', and 'Approve'.

Main Details		Limits Details		Party Details		Charge		Compliance	
Form Of LC	: IRREVOCABLE	Limit Currency	:	Applicant	: GOODCARE PLC	Charge	: GBP50	KYC	: Verified
Submission Mode	: Desk	Limit Contribution	:	Beneficiary	: MARKS AND	Commission	:	Sanctions	: Not Initia
Date Of Issue	: 2019-03-22	Limit Status	: Not Verified	Advising Bank	: WELLS FARG	Tax	: GBP5284.79	AML	: Not Initia
Date Of Expiry	: 2019-06-20	Collateral Currency	: GBP			Block Status	: Not Initia		
Place Of Expiry	: pune	Collateral Contr.	: 6600.99						
		Collateral Status	: Not Verified						

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Charges - User can view charge details.
- Limit Details - User can view limit details.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.



## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance/Limits</li><li>• R5 - Others.</li></ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"><li>• R1- Documents missing</li><li>• R2- Signature Missing</li><li>• R3- Input Error</li><li>• R4- Insufficient Balance- Limits</li><li>• R5 - Others</li></ul>	
Cancel	Cancel the approval.	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>	

## Reject Approval

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

Log in into OBTFPM application to view the reject approval tasks for Import Documentary Collection Booking available in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.



The screen from which the reject was initiated can be seen highlighted in the tile view.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

## Summary

The screen up to which data was captured before reject will be available for the user to view in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and document under collection.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject Approve	On click of Reject Approve, the transaction is rejected.	
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.	
Hold	User can put the transaction on 'Hold'. Task will remain in Pending state.	
Cancel	Cancel the Reject Approval.	



## A

Additional Details	
Action Buttons .....	19
Charge Details .....	16

## B

Benefits .....	4
----------------	---

## D

Data Enrichment .....	11
Additional Details .....	16
Main Details .....	13
Summary .....	20

## I

Import LC Closure .....	5
Data Enrichment .....	11
Multi Level Approval .....	21
Registration .....	5
Reject Approval .....	22

## K

Key Features .....	4
--------------------	---

## M

Main Details	
Action Buttons .....	15
Application Details .....	14
LC Details .....	14
Multi Level Approval	
Summary .....	21

## O

Overview .....	4
----------------	---

## R

Registration .....	5
Application Details .....	7
LC Details .....	8
Miscellaneous .....	10
Reject Approval .....	22
Action Buttons .....	23
Summary .....	23

## S

Summary	
Action buttons .....	20



### References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

### Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

### Feedback and Support

Oracle welcomes customers' comments and suggestions on the quality and usefulness of the document. Your feedback is important to us. If you have a query that is not covered in this user guide or if you still need assistance, please contact documentation team.